

Decorating Policies At The Harbour

- *Deposits and final payments are cash or check only*
- *All decorations must be free standing or self supported*
- *Nothing can be suspended or attached to the ceiling, wall or wallpaper (No strings, staples, tape, safety pins, tacks etc.)*
- *Nothing pinned or attached to the table cloths or chairs (No string, staples, tape, safety pins, tacks, etc.)*
- *Nothing pinned or attached to the fireplace or bars*
- *Nothing attached to the light fixtures*
- *No confetti or metallic confetti allowed anywhere in the restaurant. A \$300.00 clean up fee will be applied to your invoice.*
- *Candles and candelabras must be in self-contained units. If any candle wax drips on or stains the tablecloth the party is responsible for the dry cleaning and/or the cost of replacing the tablecloth.*
- *DJs and other persons helping you with your event must arrange a time for them to bring in their equipment and supplies with the Harbour Restaurant.*
- *DJs are not permitted to use speaker stands. Speakers must remain on the floor in front of the table allocated to the DJ.*
- *Tentative numbers for your event must be given 5 days prior, while guaranteed numbers must be made before 12:00 noon the day before your event.*
- *Seating plan, special instructions, or items to be dropped off for your event must be made the day before. Time to be arranged and convenient for both parties.*
- *If wine is brought in, party must remove full bottles along with empties. The corkage fee only applies to homemade wines.*
- *Please provide box appropriate for your wedding cake so the Harbour restaurant can properly package it for you to be able to remove and properly store.*

- *Access to the room will be determined 5 days prior to your event. Please note that we are generally booked Friday nights and occasionally Saturday afternoons.*
- *The Harbour restaurant will make every effort possible to make sure that your event is tremendously successful.*
- *The entire restaurant will only be guaranteed if the final number for the dinner is over 150 people.*
- *The Harbour restaurant will only guarantee the room if a deposit has been paid.*
- *All deposits are non-refundable.*